



Phone : (033) 2555-4562

Maharaja Manindra Chandra College

20, RAMKANTA BOSE STREET, KOLKATA-700 003
(NAAC Accredited)

Ref. No.....

Date...19.08.19

LIBRARY NOTICE

Issue of Library Membership Card to 1st Semester (Gen.) Students (First Phase)

It is notified for all concerned that the process of issuing Library **Membership Card** to all newly admitted **1st Semester B.A/B.Sc./ B.Com (General)** students of our college in the session **2019-2020** will commence on and from **20th August, 2019** from Central Library according to the following schedule.

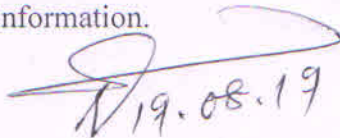
Place of issue	Semester/Stream	Date	Issuing Time
Central Library, 2 nd Floor	1 st semester B.A/B.SC. / B.Com (General only)	20.08.2019 To 26.8.2019	11.30 A.M To 1.30 P.M

Required Documents for issue Library Card:-

- (i) College Acknowledgement Card (Compulsory) or Admission Payment Receipt (Compulsory)
- (iii) Stamp Size colour Photo (1 copy)

N.B. :

1. Issuing Time: 11.30 A.M - 1.30 P.M. (Monday – Friday except Saturday & Holiday)
Saturday Timing: 11 A.M. to 1.30 P.M
2. If any student fails to collect Library Membership cards from Central Library within the period mentioned then he/ she may wait for the **Second phase**.
3. Please follow the **College Website and Library Notice Board** regularly for any kind of information.


19.08.19

Principal signature

Principal
Maharaja Manindra Ch. College
Kolkata-700 003


19.08.19
H.O.D. (Soumen Kayal)
Department of Library
Maharaja Manindra Ch. College
Kolkata-700 003